

RUTH ECKERD HALL

RICHARD B. BAUMGARDNER CENTER FOR THE PERFORMING ARTS

VOLUNTEER APPLICATION

NAME _____ TELEPHONE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____

WHERE DID YOU LEARN ABOUT THE RUTH ECKERD HALL PERFORMING ARTS VOLUNTEER PROGRAM?

- WEBSITE PUBLICATION _____ TV/RADIO _____
 PERFORMANCE REH VOLUNTEER _____ OTHER _____

WHAT IS YOUR CURRENT WORK STATUS?

- FULL TIME UNEMPLOYED
 PART TIME STUDENT
 RETIRED IF STUDENT, NAME OF SCHOOL/UNIVERSITY _____

PLEASE LIST DAYS/HOURS YOU WOULD BE AVAILABLE TO VOLUNTEER:

- MONDAY MORNING
 TUESDAY AFTERNOON
 WEDNESDAY EVENING
 THURSDAY
 FRIDAY
 SATURDAY/SUNDAY

ARE YOU CURRENTLY A VOLUNTEER & IN WHAT CAPACITY? YES NO _____

WORK AND/OR VOLUNTEER EXPERIENCE: PLEASE DESCRIBE YOUR WORK & VOLUNTEER HISTORY

Computer Skills:

- PowerPoint
- Excel
- Word
- Publisher
- Other _____

Other Skills:

- General Office
- Data Entry
- Customer Service
- Sales (Concessions)
- Painting/Maintenance
- Technical Production
- Graphic Design
- Other _____

I AM INTERESTED IN VOLUNTEERING AS/IN: PLEASE CHECK ALL THAT APPLY

- | | |
|---|---|
| <input type="checkbox"/> Usher | <input type="checkbox"/> General Labor/Painting |
| <input type="checkbox"/> Community Events/Festivals | <input type="checkbox"/> Mailroom |
| <input type="checkbox"/> Education/Summer Camps | <input type="checkbox"/> Technical Production |
| <input type="checkbox"/> Office/Administration | <input type="checkbox"/> Other _____ |

WHY ARE YOU INTERESTED IN VOLUNTEERING FOR REH?

ANY OTHER INFORMATION YOU WOULD LIKE TO SHARE?

IN CASE OF AN EMERGENCY, NOTIFY:

NAME _____ PHONE _____

RELATIONSHIP _____ CITY, STATE _____

APPLICANT SIGNATURE

DATE

Please email this application to:

HR@rutheckerdhall.net

Background Release Form

Applicant: Review and sign this form authorizing Ruth Eckerd Hall to perform a background review for your employment consideration.

This notice is to inform you that we will be conducting a pre-employment background investigation in conjunction with your application for employment with our company. This background investigation may involve verifying or reviewing any of the following relevant information:

- Social Security number
- Driving record
- Criminal convictions
- Prior employment history
- Educational history

Consent to Conduct Background Check

As a condition of and in consideration of employment, I give permission to Ruth Eckerd Hall to check any of my personal history listed above. Further, I give permission to Ruth Eckerd Hall to conduct this check and to discuss results in connection with my employment application.

Consent to Contact Past Employers

I understand that Ruth Eckerd Hall may request to contact any or all past employers listed on my application. Further, per my indication on the employment application, I give permission to my current or past employers to discuss my relevant employment history with the company, verbally or in writing.

No Promise of Employment

I understand that neither the completion of this application nor any other part of my consideration for employment gives any obligation for Ruth Eckerd Hall to hire me.

Falsification Statement

I attest with my signature below that I have given to Ruth Eckerd Hall true and complete information on this application. No requested information has been concealed. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Equal Employment Statement

Ruth Eckerd Hall is an equal opportunity employer. All applicants are considered for all positions without regard to race, religion, color, sex, gender, sexual orientation, pregnancy, age, national origin, ancestry, physical/mental disability, medical condition, military/veteran status, genetic information, marital status, ethnicity, alienage or any other protected classification, in accordance with applicable federal, state, and local laws.

My signature acknowledges that I have carefully reviewed and acknowledge that Ruth Eckerd Hall may perform a background review as described above. I give permission for an HR representative to email me a link from Universal Background Screening and I understand a background check will be completed on me as a condition of employment.

Signature: _____

Name (print): _____

Date: _____

Email Address: _____

Ruth Eckerd Hall may use information in the consumer report for decisions related to your employment. A copy of the report will be provided to you, free of charge, if you wish. If you wish to receive a copy of the report, please include your address below.

This notice and authorization are in accordance with the Fair Credit Reporting Act.

I wish to receive a copy of my consumer report. My address is:

Print name			
Street address	City	State	ZIP code