

RUTH ECKERD HALL

RICHARD B. BAUMGARDNER CENTER FOR THE PERFORMING ARTS

Employment Application

Ruth Eckerd Hall is an equal opportunity employer and does not discriminate against any applicant, employee or volunteer because of race, color, religion, gender, national origin, age, disability, veteran status, sexual orientation, parental status, citizenship or any other characteristic protected by the federal, state or local law.

Applicant Instructions

- Complete all pages of application
- Print clearly; incomplete or illegible application will not be processed
- Provide only requested information

Today's Date: / /

Position Applied for: _____

FULL NAME:

ADDRESS:

CITY/STATE/ZIP

TELEPHONE:

EMAIL:

Are you at least 18 years of age: Yes No

Are you legally eligible to work in the United States? Yes No
(Proof of employment eligibility will be required if hired)

Do you have a valid driver's license Yes No

AVAILABILITY

Date Available: / /

Employment Type Desired: Full Time Part Time Seasonal/ Temporary

Schedule Availability (Reasonable efforts will be made
to accommodate sincerely held religious beliefs)

Weekdays Weekends Days Evenings

EDUCATION

	Name/ Location	Yrs.Attended	Graduate	Subjects
GRAMMER SCHOOL			<input type="checkbox"/> Yes <input type="checkbox"/> No	
HIGH SCHOOL			<input type="checkbox"/> Yes <input type="checkbox"/> No	
COLLEGE			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade, Business or Correspondence School			<input type="checkbox"/> Yes <input type="checkbox"/> No	

FORMER EMPLOYERS

Please list present and former employers beginning with the most recent. See Resume is not acceptable. **Please explain any gaps in employment.**

From:	To:	Company:	Company Address:
Last Position Held:		Supervisor's Name and Title:	Company Phone:
Reason for Leaving:			Last Wage: Starting Wage:
From:	To:	Company:	Company Address:
Last Position Held:		Supervisor's Name and Title:	Company Phone:
Reason for Leaving:			Last Wage: Starting Wage:
From:	To:	Company:	Company Address:
Last Position Held:		Supervisor's Name and Title:	Company Phone:
Reason for Leaving:			Last Wage: Starting Wage:

REFERENCES

Give three names of persons not related to you, whom you have known at least one year

1 NAME: ADDRESS:	PHONE: E-MAIL: OCCUPATION:
2 NAME: ADDRESS:	PHONE: E-MAIL: OCCUPATION:
3 NAME: ADDRESS:	PHONE: E-MAIL: OCCUPATION:

CRIMINAL HISTORY

A "YES" ANSWER TO ANY OF THE FOLLOWING WILL NOT NECESSARILY DISQUALIFY YOU FROM EMPLOYMENT. FACTORS SUCH AS THE AGE AND TIME OF THE OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION, AND REHABILITATION WILL BE CONSIDERED WHEN MAKING ANY EMPLOYMENT DECISIONS.

Have you ever been convicted of, plead guilty, or "no contest" to a crime that has or has not been expunged or removed from your record?

YES NO

Please explain any "YES" answer. Use additional paper if necessary

Are you currently awaiting trial for any criminal offense?

YES NO

Please explain any "YES" answer. Use additional paper if necessary

I hereby certify that the information hereunder is correct to the best of my knowledge and understand that falsification of this information is grounds for refusal to hire or, if hired, dismissal. I hereby authorize any of the persons or organizations listed in my application to give all information concerning my previous employment, education, or any other information that might have, personal or otherwise, with regard to any of the subjects covered by this application, and release all such parties from all liability that may result from furnishing such information to you.

I authorize you to request and receive such information. In consideration for my employment and my being considered for employment by your company, I agree to adhere to the rules and regulations of the company and hereby acknowledge that these rules and regulations may be changed by your company at any time, at the company's sole option and without any prior notice. In addition, I acknowledge that my employment may be terminated, and any offer of employment, if such is made, may be withdrawn with or without prior notice, any time, at the option of either the company or me. I understand that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to assure or make some other personnel move, either prior to commencement of employment or after I have become employed, or to assure any benefits or terms and conditions of employment, or to make any agreement, that is contrary to the foregoing. I hereby acknowledge that I have been advised that this application will remain active for no more than 90 days from the date it was signed.

I understand that employment with Ruth Eckerd Hall is at-will both during and after probationary periods. I understand this means that Ruth Eckerd Hall can terminate employment at any time, with or without notice, for any reason not prohibited by law, and I can similarly quit at any time for any reason. I am not guaranteed employment for any specific duration of time.

Printed Full Name

Date

Signature: